

PRODA individual account

How to register for an individual account

To access available services, you will need to register an individual PRODA account.

You can only register 1 PRODA account in your name. You can't create an account for someone else. Don't share your secure login details with anyone.

Your individual PRODA account belongs to you. It doesn't expire. This means if you change your employer, you'll keep the same Individual PRODA account.

You'll need to verify your identity online to complete the registration process. Find out what [documents you need before you start](#) the registration process.

- [Step 1: create account](#)
- [Step 2: verify documents](#)
- [Step 3: match existing services](#)

PRODA organisation account

How to register an organisation

Before you can register an organisation in PRODA, you must make sure that:

- you've [registered an individual PRODA account](#)
- you're an Associate or Authorised contact for the organisation on the [Australian Business Register \(ABR\)](#)
- your individual PRODA account name matches your name as recorded on the ABR.

To register an organisation in PRODA, the organisation must have an active Australian Business Number (ABN).

Check with the [service provider](#) if you need to register an organisation in PRODA to access their service.

Contact the ABR if you need to update your name or organisation information recorded on the ABR.

- [Step 1: register the organisation](#)
- [Step 2: answer ownership questions](#)
- [Step 3: verify the organisation email](#)
- [Step 4: set up your organisation functions](#)