**LOCUM GENERAL MEDICAL PRACTITIONER**

**POSITION DESCRIPTION**

**MAIN PURPOSE OF POSITION**

The General Practitioner role is to provide comprehensive medical care to individuals, families, and communities (from initial consultation to follow up) on simple and complex health conditions. The General Practitioner provides a range of health services ranging from prevention of illness through to treatment and rehabilitation. The position requires consultation with other health professionals internally (e.g. Nurse, Aboriginal Health Worker) and externally (e.g. specialists) as required, with coordination and ongoing care relating back to the General Practitioner. General practitioners in this role continue to assist patients and the community by providing ongoing education, participating in health promotion, conducting research, and assisting training to colleagues and other health professionals.

**POSITION REQUIREMENTS**

1. **QUALIFICATIONS**

* Registration with the Medical Board of Australia (AHPRA)
* GP skills and experience

1. **CLINICAL**  
   Competencies and specific tasks include the following but are not limited to this list.

**MEDICAL** – diagnoses of treatment of:

* Diabetes Mellitus and other endocrine and metabolic diseases
* Respiratory diseases (e.g. asthma, COPD)
* Digestive diseases (e.g. Gastroenteritis)
* Neurological conditions including epilepsy, MS
* Cardiovascular disease, including hypertension, hypercholesterolaemia, ischaemic heart disease
* Chronic ulcers
* Diseases of the eye
* Diseases of the ear, nose, and throat
* Dermatological conditions and treatment, including skin cancers, rashes, solar kerotosis, psoriasis, eczema, dermatitis, basal cell carcinoma
* Cancer
* Dermatitis
* Circulatory problems (e.g. relating to ischemic heart disease)
* Blood disorders
* Urological conditions, including urinary tract infections, prostrate disease
* Sexually transmitted disease diagnosis
* Musculoskeletal problem diagnosis
* Neurological problem diagnosis
* Management of wide range of paediatric conditions
* Follow up patients recently discharged from hospital and referred to hospital and specialist (e.g. dermatologist).

**ABILITY TO PERFORM SUCH TASKS AS**

* Vaccination including childhood and travel
* ECG (interpretation and emergency), spirometry
* Pulmonary function test
* Liaise with community supports (e.g. community nursing for elderly, Girudala Community Health Programs)
* Wound care, splints, and plasters
* Blood and urine test
* IV cannulation and venepuncture.
* Major medical assessments
* Physical examinations, including all systems of body
  + Breast examination
  + Testicular examination
  + Eye and ear examinations (e.g. for FB in eye and ear syringing)
  + Sexually transmitted disease checks
* Medication prescription
* Counselling advice
* Preventative health care.

**SURGICAL**

* Suturing lacerations
* Excision and drainage of abscess
* Excision of skin lesions (e.g. BCC and SCC)
* Cryotherapy
* Removal of cysts
* Removal of ingrown toenail.

**OBSTETRICS AND GYNAECOLOGY**

* Family planning (e.g. contraceptive advice, counselling for termination of pregnancy, fitting/ removing intrauterine contraceptive devices)
* Prenatal care
* Postnatal care
* Undertaking pap smears and checks for sexually transmitted infections.

Appropriate counselling, management, and advice of above conditions.

**ANAESTHETICS**

* Local anaesthetics techniques
* Simple anaesthetic blocks, (e.g. finger and toe blocks).

**EMERGENCY**

* Management of acute medical/ surgical emergencies (e.g. myocardial infarction, hypoglycaemia)
* Basic or advanced life support.

**MENTAL HEALTH**

* Treatment of depression, anxiety and other common conditions presenting to general practice
* Management of patients with severe psychiatric illness, including bipolar disorder, schizophrenia, and referral to specialists where appropriate
* Treatment and referral for drug and alcohol abuse conditions.

1. **ORIENTATION**

Orientation will be undertaken and includes the following:

* Medicare Australia – what item numbers are and what they mean
* PBS scheme orientation
* Medical Indemnity
* Medical software training
* Cultural awareness
* Orientation to the Surgery
* Opening hours
* Facilities and equipment
* Role of practice staff including Practice Manager, nurse, Aboriginal Health
* Worker and reception staff
* Doctor’s health and safety precautions
* Protocol for needle stick injuries
* Immunisation status
* Dangerous drug unit
* Reporting and recording modifiable diseases
* Doctor shopping
* Infection control and waste disposal
* Advice on confidentiality, Privacy Act, and application to general practice
* Practice guidelines
* Practice policies and procedures
* Information about leave types, roster system
* Information about after hours care for staff and patients\
* Patient complaint system
* Expectations of documentation
* CPD point system
* Accreditation -  and GP’s role in accreditation
* Guidelines on phone results
* Consultation times and Medicare items
* Local services – specialists and referrals
* Local hospital, pathology, pharmacy
* Community services – community health, aged care assessment team, child health, blue nursing service, Ozcare, Palliative Care, residential aged car, mental health, support groups.
* Allied health services – dietician, physiotherapists, and psychologists.
* Sterilisation and wound care
* Vaccination schedules, immunisation fridge and cold chain
* Sick certificate, Centrelink forms, concession cards, work cover
* Chronic disease management – diabetes, heart disease, asthma, mental health
* Communication and counselling issues
* CPD, medical journals.
* CME and upcoming events
* Practice Incentive Program

1. **Structures and Accountabilities**

In addition to the core competency standards, the General Practitioner is expected to comply with relevant legislative, policy/protocol requirements as they relate to:

* + Requirements of the Medical Board of Australia (AHPRA)
  + Requirements of the selected College Specialist Pathway
  + The Area of Need Policy (as it may apply)
  + Occupational, health and safety requirements as an employee, including being aware of mandatory reporting of child abuse cases and providing medico legal reports for workers’ compensation cases to solicitors and insurance companies
  + The AMA’s Code of Conduct.