



Wuchopperen
HEALTH SERVICE LTD

POSITION DESCRIPTION

Position Title:	Podiatrist (<i>Specified</i>)
Position Number:	5076
Classification:	Health Professional and Support Services Grade 3 Wuchopperen Health Service Limited Enterprise Agreement
Salary:	\$85,810.53 - \$95,556.55
Location:	Cairns
Reporting Relationship:	Manager, Allied Health

About Wuchopperen

Wuchopperen Health Service Limited (Wuchopperen) is a community connected and controlled organisation with a solid history of providing holistic health and wellbeing services for Aboriginal and Torres Strait Islander people in Cairns and surrounding districts.

Wuchopperen's vision is keeping our generations growing strong. Culture underpins our diverse and client-centric service delivery model offering our community whole of life support from pre-birth right through to our elders.

From our humble beginnings in the 1970s, Wuchopperen has grown into a dynamic and innovative service that prides itself on strong community representation, leadership and governance.

Our Strategic Priorities



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Our Values and Behaviours



The role:

The purpose of the position is to:

- To provide a high-quality Podiatry Service which embraces the principles of health promotion, illness prevention and excellence in clinical management.
- To provide assessment and treatment for clients referred for podiatry; and
- To provide health education and promotion resources and programs to groups, clients and staff.

The Podiatrist is supervised by the Manager, Allied Health and the position has no supervisory responsibilities.

Significant liaison and coordination are required with Medical Officers, clinical staff and other health professionals within a multi-disciplinary team environment. The Podiatrist will work closely with other clinical teams and the Cairns Diabetes Centre as well as other program areas across the organisation.

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Key Responsibilities include:

1. Deliver a high-quality Podiatry Service including case conferencing, as required, with other Health Practitioners and Medical Officers to achieve multi-disciplinary holistic care.
2. Work with Aboriginal and Torres Strait Islander Health Workers and Nurses to provide clients with a comprehensive treatment which includes the assessment, treatment and review of presenting foot and lower limb pathologies, including:
 - High risk foot care such as debridement, wound and ulcer management
 - General podiatry care
 - Paediatric podiatry
 - Acute and chronic musculoskeletal management and therapy
 - Orthotics and biomechanics
3. Work in line with the Infection Control Policy and Procedures to ensure that standards of care are maintained at the highest level, to comply with and be responsible for infection control standards.
4. To encourage maximum independence of clients by demonstrating and supervising self-foot care techniques, both in individual and group settings.
5. To provide home visits to housebound clients requiring podiatry services as required.
6. Provide outreach podiatry services as approved by the Executive Director, Primary Health Care Services.
7. Work co-operatively with other members of the multi-disciplinary team in organising and running relevant health promotion activities.
8. Develop appropriate procedures in relation to Podiatry, to be reviewed as required.
9. Maintain patient information records, collection and timely submission of statistical data, report writing, and other document as required by management.
10. Participate in organisational and community activities to advance the health and wellbeing of Aboriginal and Torres Strait Islander people.
11. Work within Wuchopperen's Policies and Procedures including the Staff Code of Conduct and the Work Health and Safety requirements and contribute to continuous improvement processes to ensure compliance with relevant standards and safe, effective service delivery.
12. Other duties as required, within your skills, experience and capacity.

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Core Capabilities

Assessment of merit for this role will be based on the knowledge, skills and experience, potential for development and personal qualities. The competencies listed below are considered to be the most critical for success in this role.

For applicants to be successful in this role, they should demonstrate:

1. Possession of a qualification in podiatry, together with demonstrated knowledge, clinical experience and skill in podiatry in a community-based setting.
2. Knowledge and understanding of Aboriginal and Torres Strait Islander societies and cultures from an historical and contemporary perspective, including the ability to communicate effectively and sensitively with Aboriginal and Torres Strait Islander people.
3. High level of understanding and demonstrated experience in podiatry procedures, high risk foot care and infection control processes.
4. Demonstrated ability to maintain accurate client records and statistical reporting.
5. Extensively developed interpersonal and communication skills including the ability to liaise with a range of stakeholders as well as effectively advocate for Aboriginal and Torres Strait Islander people.
6. Demonstrated ability to work independently and in a multi-disciplinary team environment, prioritise and meet deadlines, deal with matters of a sensitive and confidential nature.
7. Demonstrated ability to meet and work within the core values and behaviours of Wuchopperen.

Other Requirements

- Hold membership or eligibility to become a member of Australian Podiatry Association.
- Possession of formal tertiary qualification in Podiatry from a recognised institution.
- Appointment to this position requires proof of qualification and registration with the Australian Health Practitioner Registration Agency (Podiatry Board of Australia). Certified copies of the required information must be provided with your application.
- The successful applicant must be eligible to apply for a Medicare Provider Number.
- It is a condition of employment in this role for the employee to be, and remain, vaccinated against measles, mumps, rubella, varicella (chicken pox), pertussis (whooping cough) and hepatitis B
- It's a mandatory condition of employment for the employee to be vaccinated against COVID-19. Evidence of initial two vaccinations plus at least one booster must be provided before employment is confirmed.
- Proof of qualifications and current registration is required to be provided prior to the commencement of duty.
- The Podiatrist role is a **Specified** position. Applicants for a specified position must provide **a reference from an Aboriginal and/or Torres Strait Islander referee** to support their

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ability to meet core capability 2 above.

- Possession of a current CPR certificate or commitment to obtain within the first six weeks of employment is essential.
- Possession of a current Queensland “CA” class driver’s licence is essential.
- Commitment to work within the principles of Aboriginal and Torres Strait Islander community control including a willingness to develop the leadership of Aboriginal and Torres Strait Islander staff.
- Ability to use Microsoft products and the ability to use or willingness to gain proficiency in the client information management systems.

How to apply:

Please submit the following for the panel to assess your suitability. Applications which do not meet these requirements will not be considered.

- Your **resume**, including a comprehensive employment history, your qualifications and the contact details for at least two referees (one should be your current supervisor)
- A supporting **cover letter** of no more than two pages, outlining your experience, skills and knowledge that are relevant to the advertised role. Your written response must reflect the competencies outlined in core capabilities.
- Evidence of at least three Covid-19 vaccinations (ie. Immunisation History Statement).

Additional information:

- A non-smoking policy is effective in Wuchopperen’s buildings, offices and motor vehicles on all Wuchopperen grounds, across all sites.
- Wuchopperen has a six (6) month probationary period for new employees.
- Employees may be required to work outside of core business hours from time to time.
- Demonstrated commitment to ongoing self-development with a focus on qualifications/skills upgrade.
- Applications must be received by 5 pm on the closing date and can be emailed to recruitment@wuchopperen.org.au