For practice managers, owners, and reception staff







# Essential skills and training workshop for general practice

Northern Queensland Primary Health Network (NQPHN) invites practice managers, owners, and reception staff working within general practice to the second-annual Essential skills and training workshop.

#### **Topics**

#### **Practice Business Management**

Presented by Australian General Practice Accreditation Limited (AGPAL) Director Gary Smith

#### **Constructive Conversations for Leaders**

Presented by AccessEAP

### Applying Emotional Intelligence at Work

Presented by AccessEAP

#### Self-care to Prevent Burnout and Fatigue

Presented by AccessEAP

The first two sessions are designed for practice managers and practice owners, with the last two sessions designed specifically for practice administration staff.

Participants are invited to register for sessions of relevance and are not required to attend every presentation.

#### Event details



Saturday 24 August 2024



Registrations open at 8am **Program:** 8.30am - 4.45pm



Harrup Park Country Club 89 Juliet Street, South Mackay

### Registrations

Places for the workshop and each session are limited.

Registrations and session selections close 4pm, Friday 9 August 2024.

Register by scanning the QR code or by visiting forms.office.com/r/ZUxzb1DzvD



Bursaries are available for participants located in MMM3-7 regions.







#### For more information, contact:

NQPHN Senior Primary Care Officer Debra Davis p: 0482 578 279

e: debra.davis@nqphn.com.au

## Mackay event program

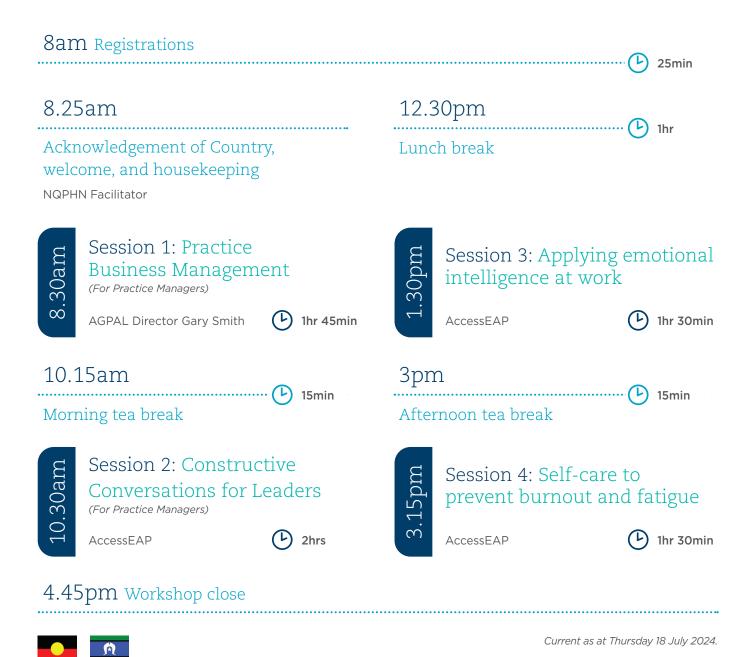




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NQPHN acknowledges the Aboriginal and Torres Strait Islander peoples as Australia's First Nation Peoples and the Traditional Custodians of this land. We respect their continued connection to land and sea, country, kin, and community. We also pay our respect to their Elders past, present, and

emerging as the custodians of knowledge and lore.

